

“Approved ” by  
Rector Makarikhin I.Yu.

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# **ARTICLES OF ASSOCIATION of scientific journal editorial departments of Perm State National Research University**

The City of Perm, 2013

## **1. General terms**

1.1. The scientific journal editorial departments of Perm State National Research University (hereinafter referred to as “Departments”) prepare and publish the scientific journals of Perm State National Research University (hereinafter referred to as “Journals”) (Appendix 1).

1.2. The Journals’ founder and publisher is the Federal State Budgetary Educational Institution of Higher Professional Education “Perm State National Research University” (PSNRU).

1.3. The Departments work as scientific and creative associations of the Federal State Budgetary Educational Institution of Higher Professional Education “Perm State National Research University” (hereinafter referred to as the “Founder”).

1.4. The Departments prepare and publish the Journals relying on professional independence. The departments are managed in conformity with the present Articles of Association, the Founder’s Articles of Association or other documents.

1.5. The Departments funding is provided by the Founder under the provisions of these Articles of Association, the Founder’s Articles of Association and other documents.

1.6. The Founder is liable for the Departments’ work for the full extent of its assets. The Founder sues and is a defendant in court and in the Commercial Court.

1.7. The Departments’ place of business (address): 614099, Perm, Bukireva str., 15, PSNRU, campus 1.

## **2. Rights and Obligations of the Founder**

2.1. The Founder has a right:

- to approve the Articles of Association of the Departments;
- to propose modifications and supplementary articles to the Articles of Association of the Departments;

- to terminate or suspend the work of the Departments subject to the present Articles of Associations;
- to change duly the theme and scope, language of the Departments, names of the Journals, format and the distribution territory of the Journals, their publication frequency, size and circulation;
- to present messages and materials on its own behalf;
- to control the compliance of the Departments' work with legislation, the Articles of Association and the Founder's other documents; to control the theme, scope, language, publication frequency and size of the Journals;
- to act as a publisher, distributor and property owner of the Departments.

2.2. The founder is obliged:

- to comply with the provisions of the Articles of Association;
- facilitate the Departments in organisational issues and in the Journals promotion;
- keep out of professional activity of the Departments, except as required by applicable legislation and the present Articles of Association.

2.3. The Founder may concede its rights and obligations to the third party with consent of the Departments.

### **3. Rights and Duties of the Departments**

3.1. The Departments has a right independently:

- determine the language, theme, scope, frequency and size of the Journals, the distribution territory and format of the Journals;
- plan their work within the approved by the Founder theme, scope and fields of the Journals, take decisions on their content and artistic design;
- duly enter into contract with authors;
- involve creative specialists and technicians for fulfillment of particular tasks;
- duly maintain correspondence with the Journals' readers, and analyse their interests and suggestions.

3.2. The Departments are obliged:

- to provide a high conceptual, scientific and professional level of publications;
- to prepare materials for publishing in accordance with standards, technical regulations, other statutory documents and contacts with a printer and other organisations;
- to keep to the certified production schedule;
- to publish the Founder's materials as agreed by the editor-in-chief.

### **4. Property and Financial Matters between the Founder and the Departments**

4.1. The property used by the Departments is part of the Founder's property. A decision about vesting the Departments is taken by the Founder's governing board within the limits of its authority.

4.2. Contingent gain got from the Departments' activity is the property of the Founder and it is used by the Founder for the Journals preparation and publishing cost recovery, compulsory payments and deductions and other costs in accordance with the Articles of Association and the Founder's documents.

## **5. Management of the Departments**

5.1. The Founder's governing bodies, the editorial board and the editor-in-chief regulate the Departments' activity within the limits of their authority permitted by the Articles of Association, Regulation for the Editorial Board of the Journal, Articles of Association and Founder's other documents.

5.2. The Founder's governing bodies within the limits of their authority permitted by the Articles of Association and the Founder's other documents deal with the following issues of the Departments' activity:

- designate the Departments' core areas of activity;
- take decisions on advertisement positioning in the Journals;
- confirm appointment and dismiss editors-in-chief;

5.3. Current activity of the Departments is exercised by the editor-in-chief.

Editors-in-chief's activity is governed by the legislation of the Russian Federation, the Articles of Association, the Founder's other documents and the present Articles of Association.

Editors-in-chief are liable for fulfilling the requirements specified for activity of scientific and educational institutions and mass media by the legislation of the Russian Federation.

5.4. Editors-in-chief within the limits of their authority manage the Departments in terms of individual responsibility and individually deal with all matters which occur in the Departments' activity except for the matters with which the Founder's governing bodies deal with according to the Articles of Association.

5.5. Editors-in-chief:

- represent the Departments in relationships with the Founder, publisher, distributors, employees of associations and organisations;
- run the Departments, give orders obligatory for all the employees involved in publishing activity;
- select the authors and peer reviewers for the Journals;
- approve each issue of the Journal for PSNRU Printing and Publication Department and Press Department;
- deal with issues within the limits of their authority in accordance with the Articles of Association and the Regulation for the Editorial Board of the Journal, the Articles of Association and the Founder's other documents.

5.6. Editors-in-chief run the editorial board and editorial staff of the Journal in accordance with their Regulations.

5.7. Editorial boards meet as often as required by order of their chairmen or editors-in-chief.

Recommendations of editorial boards are of advisory nature. If editors-in-chief and editorial boards of the Journals have different views, a final decision on any matter is made by the Founder's governing bodies.

5.8. Editors-in-chief are members of the editorial staff. The editorial staff is called by editors-in-chief and the meeting is held within the prescribed by them time limits and as often as required to discuss the issues related to the Journals preparation and publishing. Editorial staff meetings are headed by editors-in-chief.

5.9. The agenda is set by editors-in-chief. Members of the editorial staff have a right to ask to place addition items in the agenda. This can be done either before or during the editorial staff meetings.

5.10. Editorial staff meetings are legitimate if more than one third of editorial staff members attend them, including the editor-in-chief.

Decisions are taken by the majority of members and approved by editors-in-chief.

## **6. Powers of the editorial staff**

6.1. Editorial boards consist of people who edit materials (literary, scientific, fiction and technical), create, collect and prepare them for the Journals on the basis of decisions of the Founder's governing bodies.

6.2. The collective managing body of the Departments is the editorial staff headed by editors-in-chief. The editorial staff follows the provisions of the Regulation approved by the Faculty Boards at their meetings.

6.3. Members of the editorial staff take part in development and preparation of editorial plans, in the Departments' activities and make suggestions about the quality of the Journals and editing and publishing acceleration.

Editorial staffs are organised by the decision of the Founder's (PSNRU) Faculties Boards.

Members of editorial staffs adopt the Articles of Editorial Departments which are due to approval by the Founder.

6.4. If it is necessary, the editorial staff may have an editor-in chief deputy and editorial secretary. Editor-in-chief Deputies exercise the functions of editors-in-chief in their abeyance. Secretaries draw up editorial staff minutes and are responsible for the Departments' documents.

## **7. Grounds and order of termination and suspension of the Journals' activity**

7.1. The Journals publishing may be terminated or suspended only by the decision of the Founder or court on civil process at the suit of state authorities.

7.2. The Founder has a right to terminate or suspend the Journals' activity in case:

- the Founder cannot provide funding of the Journals' publishing;

- preparation and publishing of the Journals is considered impractical by the Founder on other grounds.

The decision on termination or suspension of the Journals' activity is made by the Founder after the consultation with the Editorial Departments' governing bodies.

7.3. In case the Founder decides to terminate the Journals' publishing, it reserves the right to restart the mass medium publishing with the same name.

7.4. The Founder's decision about termination of the Journals' activity makes the present Articles of Association invalid. In this case the Editorial Departments subject to liquidation.

7.5. In case the Founder infringes the Articles of Association, the Departments have a right to propose it for the Founder's governing bodies.

## **8. Rights to the name and reorganisation**

8.1. The founder has the rights to the names of the Journals. The Journals' logo can be registered by the Founder as a trade mark in accordance with the legislation of the Russian Federation.

8.2. In case of reorganisation of the Founder, its rights and obligations transfer in full to the successor.

## **9. Approval and Modifications of the Departments' Articles of Association**

All modifications and amendments to the Departments' Articles of Association, adopted by the Editorial Staff and approved by the Founder, are made by the Founder on its motion and at the suggestion of the Editorial Staff.